### Ritchie Jennings Memorial Scholarship FAQs

### Can I open my sealed official transcripts?

Yes. Transcripts must be upload to the application portal. Unofficial transcripts, acceptance letters, or class schedules **will not** be accepted.

### What qualifies as an official transcript?

Official transcripts will contain the registrar's signature and/or bear the embossed, raised, or official college seal. Colleges may provide official transcripts in a digital or printed format. ACFE will not accept mailed copies.

### I have applied before. Can I apply again?

If you still qualify and were not previously awarded, you can apply. However, a new scholarship application must be completed.

#### When are scholarship awards disbursed?

Scholarship awards are mailed out the beginning of May and sent directly to the institution.

## What happens if I am awarded a scholarship but not enrolled at the time of disbursement?

The scholarship award will be held for 6 months, awaiting enrollment. An award is forfeited if a student is not enrolled.

### Is the scholarship paid out in one payment or divided among semesters?

The award is paid out in one payment to the institution and can be applied towards tuition, books, etc. for the Summer, Fall or Spring semesters.

# A recommender has not completed their recommendation form and the deadline is approaching. What should I do?

We recommend applicants reach out to the recommender in person reminding them of the deadline. Ask the recommender to check their junk or spam folders for the email that requests they complete the recommendation form. Unfortunately, a missing letter will result in an incomplete application.

### Can a family member complete a recommendation on a student's behalf?

No. Recommendation forms must be completed by an individual who knows the applicant in a professional or educational capacity.

## If I am currently enrolled but transferring to another university, can I still apply?

Yes. As long as you are enrolled full-time at the time of application and through the subsequent academic year.