ACFE
Association of Certified Fraud Examiners

DAY ONE

7:30 - 8:00 am	***Registration***	Continental Breakfast
8:00 - 9:20 am	***Introduction***	This session describes compliance and ethics, what a compliance and ethics program is, and how fraud relates to these topics. In addition, this session explains why creating an integrated anti-fraud, compliance and ethics program is beneficial, and how to sell the program to management.
9:20 - 9:35 am	***Break***	
9:35 - 10:55 am	***Creating a Culture of Ethics and Compliance***	This session describes how you can create a culture of ethics and compliance by setting the ethical tone, increasing the perception of detection, incentivizing ethical behavior to minimize misconduct and more.
10:55 - 11:10 am	***Break***	
11:10 am - 12:30 pm	***Assessing the Organization***	This session explains the different types of assessment techniques that can be used within an organization. You'll also learn how to identify risk factors and perform ethics assessments.
12:30 - 1:30 pm	***Group Lunch***	
1:30 - 2:50 pm	***Developing Anti-Fraud, Compliance and Ethics Policies***	This session explains how to develop an anti-fraud and compliance policy, from preparing a mission statement to what policies your organization should include. This session also explains how to write, distribute and communicate the policies to the organization and how to implement those policies.
2:50 - 3:05 pm	***Break***	
3:05 - 4:25 pm	***Establishing an Effective Anti-Fraud, Compliance and Ethics Function***	This session goes through each step of creating an effective anti-fraud, compliance and ethics function, including how it should be structured. In addition, this session describes the roles and responsibilities related to fraud, compliance and ethics.

**Please note: Schedule listed is for U.S. events. All events outside of the U.S. are pushed back 30 minutes with registration beginning at 8:00 a.m. and the last session ending at 4:55 p.m.*

DAY TWO

7:30 - 8:00 am		Continental Breakfast
8:00 - 9:20 am	***Performing Due Diligence***	This session explains how to perform due diligence when hiring and promoting employees, both in third-party relationships and in mergers and acquisitions.
9:20 - 9:35 am	***Break***	
9:35 - 10:55 am	***Conducting Anti-Fraud, Compliance and Ethics Training***	This session explains each step of the training process and how it can be done efficiently. It describes how to plan the training, develop and administer the training, as well as reinforce and evaluate the training.
10:55 - 11:10 am	***Break***	
11:10 am - 12:30 pm	***Implementing a Whistleblower Helpline***	In this session, attendees learn to create a culture of whistleblower support. This session explains how to communicate effectively with whistleblowers, how to respond to tips and how to assess whistleblower effectiveness.
12:30 - 1:30 pm	***Lunch on Your Own***	
1:30 - 2:50 pm	***Responding to Ethics Breaches and Noncompliance***	This session explains the process of responding to ethical breaches and non-compliance. This includes investigating the allegations, disciplining the violators, notifying the appropriate parties, correcting the offense and preventing further similar offenses.
2:50 - 3:05 pm	***Break***	
3:05 - 4:25 pm	***Monitoring, Assessing and Remediating the Program***	This session describes how to assess program effectiveness, report the results and remediate any uncovered issues. In addition, this session explains the difference between monitoring and assessments, while exploring why compliance and ethics programs fail.

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