

Conducting Internal Investigations

DAY ONE

7:30-8:00 a.m.	<i>Registration</i>	Breakfast Pastries
8:00-9:20 a.m.	<i>Introduction to Internal Investigations</i>	This opening session will address the foundations of the fraud examination process.
9:20-9:35 a.m.	<i>Break</i>	
9:35-10:55 a.m.	<i>Legal Considerations During Internal Investigations</i>	This session will cover the myriad of legal considerations relevant to conducting an internal investigation.
10:55-11:10 a.m.	<i>Break</i>	
11:10 a.m.-12:30 p.m.	<i>Planning an Internal Investigation</i>	This session will provide strategies for planning an internal fraud investigation and insight on selecting members of your investigative team.
12:30-1:30 p.m.	<i>Group Lunch</i>	
1:30-2:50 p.m.	<i>Investigating Fraud Using Data Analytics</i>	As data analysis is an integral element of fraud detection and investigation, this session will provide an understanding of how it can be one of the most powerful tools in an investigator's repertoire.
2:50-3:05 p.m.	<i>Break</i>	
3:05-4:25 p.m.	<i>Emerging Technological Trends</i>	This session will cover several emerging technological trends — such as BYOD, cloud computing and social media — and their potential effects on the investigative process.

**Please note: Schedule listed is for U.S. events. All events outside of the U.S. are pushed back 30 minutes with registration beginning at 8:00 a.m. and the last session ending at 4:55 p.m.*

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DAY TWO

7:30-8:00 a.m.	<i>Continental Breakfast</i>	Breakfast Pastries
8:00-9:20 a.m.	<i>Internal Evidence Retrieval</i>	This session will detail the process of retrieving internal documents and electronic evidence while maintaining a proper chain of custody.
9:20-9:35 a.m.	<i>Break</i>	
9:35-10:55 a.m.	<i>External Evidence Retrieval</i>	This session will provide insight regarding the collection of evidence from external sources ranging from public records to covert operations.
10:55-11:10 a.m.	<i>Break</i>	
11:10 a.m.-12:30 p.m.	<i>Information-Gathering Interviews</i>	This session will concentrate on various forms of information-gathering interviews and help you to understand which type of questions to ask and when to ask them.
12:30-1:30 p.m.	<i>Lunch on Own</i>	
1:30-2:50 p.m.	<i>Admission-Seeking Interviews</i>	This section will guide you through the strategies needed to obtain an admission of guilt and a signed confession.
2:50-3:05 p.m.	<i>Break</i>	
3:05-4:25 p.m.	<i>Concluding the Investigation</i>	This section will guide you through the report writing process and explain post-investigation scenarios such as presenting your case to a prosecutor and testifying as a witness.

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