

Resource Request Form

The anti-fraud educational materials are provided to your institution by the ACFE to be used solely for the purpose of offering a college-level course. These materials are provided in an online format and accompanying workbooks can only be mailed directly to the institution. For more information, visit ACFE.com/EduPartnership.

Prefix Instructor First Name Middle Last Member Number (required)

Work Phone Home Phone Email

Educational Institution Title

University Mailing Address

City State Zip/Postal/Routing Code Country

Anti-Fraud Education Partnership Resources

To obtain resources available through the Anti-Fraud Education Partnership, **a letter of intent must accompany this form**. Visit ACFE.com/EduPartnership for full details. Upon acceptance, your institution will receive the following online resources and accompanying workbooks, including the ***Fraud Examiners Manual*** on CD-ROM for your campus library.

- Beyond the Numbers: Professional Interview Techniques
- Conducting Internal Investigations
- Cooking the Books: What Every Accountant Should Know About Fraud
- Corporate Con: Internal Fraud and the Auditor
- Finding the Truth: Effective Techniques for Interview and Communication
- How to Detect and Prevent Financial Statement Fraud
- Inside the Fraudster's Mind
- Introduction to Fraud Examination
- Investment Swindles and Con Schemes
- Making Crime Pay: How to Locate Hidden Assets
- Other People's Money: The Basics of Asset Misappropriation
- The Fraud Trial

A letter of intent is attached to this form. Please provide the link to the online resources and mail the accompanying workbooks.

General Resources

If you are an educator member of the ACFE and interested in integrating anti-fraud education but do not qualify to join the **Anti-Fraud Education Partnership**, we will provide the following four resources.

- Beyond the Numbers: Professional Interview Techniques
- Cooking the Books: What Every Accountant Should Know About Fraud
- How to Detect and Prevent Financial Statement Fraud
- Other People's Money: The Basics of Asset Misappropriation

Please provide the link to the four online resources and mail the accompanying workbooks.

*Signed Terms of Use must accompany all Resource Request Forms to obtain resources (see next page). Revised July 2016.

For office use only:



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2. The video(s) must be housed on your institution's servers and students may only watch the video(s) via streaming (in other words, the students may not be permitted to download the video(s)).
3. Access to the video(s) must be password-protected so that only registered students for Your Course and faculty can watch the video.
4. You are permitted to convert the files on ACFE DVDs to a format that meets your school's technical specifications for streaming.
5. If you need ACFE's assistance to convert a video to a particular format, a charge will apply, the amount to be determined by ACFE on a case by case basis.

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ACFE Articles — You are permitted to copy and distribute articles from *Fraud Magazine*, from any ACFE newsletters or from the online database of articles on ACFE.com **solely to registered students of Your Course and faculty at Your institution.**

Fraud Examiners Manual — You are permitted to copy portions of the Fraud Examiners Manual (FEM) up to 25 pages in length for classroom instruction. If you wish to copy portions of the (FEM) in excess of 25 pages, you should contact ACFE to obtain specific permission. You are permitted to post the FEM on a password-protected website whose use is restricted to students of Your Course and faculty at Your institution. **Under no circumstances may any portion or portions of the FEM be uploaded to non-secure websites, transmitted via email, or otherwise disseminated to any third parties by any means other than those specified herein.**

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Suggested Textbooks — You are not permitted to copy or distribute (either in whole or in part) *The Corporate Fraud Handbook*, *Principles of Fraud Examination*, or *Frankensteins of Fraud* without the prior written permission of ACFE. Requests to copy portions of any other textbook should be directed to the copyright holder for those works.

Case Studies — You may copy and distribute case studies and answers provided by ACFE to faculty and students in Your Course. This permission is limited solely to the standalone case studies and test questions provided by ACFE as a part of your Anti-Fraud Education Partnership Resources. It does not apply to any other case studies or exam questions that may be contained in any other publication, regardless of whether that publication was obtained from ACFE. For example, this permission expressly does not authorize you to copy or distribute material contained in *The Fraud Casebook* or any other compilation of case studies edited or written by Joseph T. Wells or ACFE.

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The Report to the Nations — You may copy and distribute the *Report to the Nations*, in electronic or print format, to faculty and students in Your Course.

Other resources — Questions related to other ACFE resources should be directed to the ACFE Higher Education Initiative Program Manager.

By signing this form, I certify that I have read, understand and agree to abide by the Terms of Use for ACFE Anti-Fraud Educational Resources.

Signature

Date

Printed Name

College or University

Revised Date: October 2014



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